

COVERED BRIDGE PROPERTY OWNERS ASSOCIATION

Request for Architectural Control Committee (“ACC”) Approval

What projects need to be submitted to the ACC?

(“Improvements”) including, but not limited to, storage sheds, home additions, fencing, fence relocation, fence staining, color changes to the exterior paint, basketball goals, playscapes, decks, arbors, gazebos, swimming pools/hot tubs, playhouses, walls, hardscape improvements and exterior alterations. Landscape improvements such as planting trees, flowers, shrubs, and general landscaping do not need to be approved.

Steps for Consideration

Please complete this application and submit it with your plans and specifications of the proposed improvement. No additions, modifications or removal of any Improvement shall be made upon any lot without prior written approval of the ACC.

What must accompany this submittal?

Plans and specifications are defined as any and all documents designed to guide or control the construction, installation or maintenance of any Improvement, including but not limited to, those indicating location, size, shape, configuration, materials, site plans, excavation and grading plans, foundation plans, drainage plans, landscaping and fencing plans, elevation drawings, floor plans, specifications on all building products and construction techniques, samples of exterior colors, plans for utility services, and all other documentation or information relevant to such Improvement.

The plans and specifications to be submitted will be incomplete and not accepted without all of the following items, unless waived by the ACC. The ACC may require additional information before action on your request.

1. Plot plan/survey showing the location (with measurements noted), dimensions, and elevations of all existing and proposed improvements.
2. Existing and finished grades shall be shown on lot corners and at corners of proposed improvements. Lot drainage provisions shall be indicated, as well as cut and fill details, if any appreciable change in the lot contour is possible due to the construction of the improvement.
3. The structural design, exterior elevations, exterior materials, colors, textures and shapes of all improvements shall be described, along with any diagrams or representations necessary to depict all proposed exterior illumination, including location and method, utility connections and fire protection systems.
4. This form must be completed and signed by the owner of the lot.

Please indicate the type of improvement for which you are requesting approval.

- | | |
|-------------------------------------------------------------|----------------------------------------------------------|
| <input type="checkbox"/> Fence/Fence Modification | <input type="checkbox"/> Outbuilding |
| <input type="checkbox"/> Alteration of existing improvement | <input type="checkbox"/> Removal of existing improvement |
| <input type="checkbox"/> Deck, Arbor, Gazebo | <input type="checkbox"/> Swimming Pool/Hot Tub |
| <input type="checkbox"/> Landscaping | <input type="checkbox"/> Playscape |
| <input type="checkbox"/> Basketball Goal | <input type="checkbox"/> Waterfall/Pond |
| <input type="checkbox"/> Exterior Color Change | <input type="checkbox"/> Other _____ |

Description of Proposed Improvement:

Owner Name

Work Phone

Address of Proposed Improvement

Home Phone

Mailing Address (if different from above)

E-mail Address (Required for Expedited Approval)

Contractor (if any)

Contractor Contact

Contractor Phone

Please read the following statements and initial next to each line to indicate that you have read and understand the statement:

_____ I acknowledge receipt of the Covered Bridge Covenant, Conditions and Restrictions (CCR's") and agree to abide with them in regards to the modification/addition as proposed.

_____ I understand that any contractors I employ are not permitted to place signs on my property advertising their business. (i.e. This pool is being built by...)

_____ I understand that greenbelt access is not permitted for construction without written permission from the ACC. (A formal application and second deposit must be submitted before greenbelt access would be considered by the ACC.)

_____ I hereby agree not to begin any improvements or changes until the ACC notifies me of their approval.

_____ I understand that any changes to the approved plans must be re-submitted to the ACC before the changes are implemented.

Owner Signature

Fees

Charges for review are according to the following schedule:

Small projects (storage sheds, decks, arbors, fence, playscape)	\$ 50.00
Re-submittal	\$ 25.00
Swimming Pool, Home additions/modifications	\$125.00
Re-submittal	\$ 62.50

Deposit

A deposit of \$2,500.00 will be required for certain types of construction projects including but not limited to swimming pools and home additions/modifications.

If you are submitting your request via facsimile, please send a photocopy of payment in the correct amount with this submittal. The original check must be received within 5 days or the submittal will be considered incomplete.

Please submit your application to:
Covered Bridge POA
Attn: Architectural Control Committee
PO Box 92649
Austin, TX 78709-2649
Voice 512-288-2376
Facsimile 512-288-2389

For Architectural Control Committee Use Only

Following a review of your submittal, the Architectural Control Committee:

- Approved the plans as submitted.
- Disapproved your request at this time because of the following reasons or variances from the Association Restrictions and/or guidelines established by the Architectural Control Committee.

- Requests the following additional information in order to make a final decision on this submittal.

Signed _____

Date _____

Facsimile Cover Sheet

Covered Bridge POA

Attn: Architectural Control Committee

Facsimile 512-288-2389

Date: _____

From _____

Address _____

Number of pages including cover page _____

Review Check included ___ \$ 50.00
 ___ \$125.00

Note: All submittals must be submitted at least 14 days prior to construction start date. All improvements must receive written approval of the Architectural Control Committee prior to commencement of construction.