

COVERED BRIDGE PROPERTY OWNERS ASSOCIATION

Committee Membership

Association committees will be comprised of Covered Bridge members who serve voluntarily. This is the time to let the Association know if you are interested in serving on one or more of the committees listed below. Committee members are appointed by the Board of Directors and serve for terms determined by the Board.

If you are energetic, friendly and would like to contribute to your community, this is your chance. Getting involved is a way to learn how your Association works while making Covered Bridge a better place to live.

Please read the brief description of committees. If you are interested, complete and return this form, and an Association representative will contact you at the appropriate time. Thank you for your interest and involvement in Covered Bridge.

Social Committee

The Social Committee will plan and execute social events for the general membership. It should work toward sparking member interest and maintaining member involvement in the community. It will work with the other Association committees to publish and distribute newsletters and notices of events and survey members to determine their social interests. The Committee will plan and organize orientation for new members. A warm welcome can create a sense of identity with and responsibility to their new community.

I am interested in being a member and chairperson of this committee.

Maintenance and Amenity Center Committee

The Maintenance and Amenity Center Committee is in charge of the physical maintenance of the Amenity Center and other common property of the Association. It will make regular periodic inspections and monitor the maintenance of components such as roofs, lighting, foundations, ventilation, water, playscape, splash pad, trails, signage, hardscape and fencing. The Committee will coordinate its efforts and actions with the Beautification Committee and the Security and Safety Committee.

I am interested in being a member and chairperson of this committee.

Communications Committee

The Communications Committee will advise and assist the Board with the internal communications of the Association. It will develop a communications plan and determine standards for newsletters, website, owner directory and other means of communication. It will evaluate the most effective and cost efficient means of communication for the community, including but not limited to newsletters, suggestion boxes, signage, bulletin boards, and information about and schedules of Association events.

I am interested in being a member and chairperson of this committee.

Modifications Committee

The Modifications Committee will serve in an advisory capacity and may consider modifications and / or additions to existing homes as well as any improvements to the lot such as fencing, swimming pools, ancillary structures, etc. It will report to and make recommendations to the Architectural Control Committee ("ACC"). The ACC has the ultimate authority to approve / disapprove / or modify recommendations by the Modifications Committee and will continue to approve builder plans.

I am interested in being a member and chairperson of this committee.

Beautification Committee

The Beautification Committee will make recommendations to the Board of Directors regarding the landscape and hardscape features of the community. The Committee may select flowers, shrubs, trees, grass and architectural components that encourage all residents to improve the appearance of their property. It will make regular periodic inspections of the appearance of the development including landscaping in common areas. It will coordinate with the Maintenance Committee with respect to maintenance of components in the common areas. It may make recommendations to the Board about the performance and selection of the landscape maintenance contractor.

I am interested in being a member and chairperson of this committee.

Safety and Security Committee

The Security and Safety Committee will organize a neighborhood watch and monitor and report incidents or issues of concern regarding the security and safety of the neighborhood. It will monitor the neighborhood for safety concerns such as lighting, signage, amenities, parking and speeding. It will coordinate with the Maintenance and Amenity Center Committee with respect to maintenance of components in the common areas. It will make recommendations to the Board of Directors on issues that relate to promoting the safety, peace, and general welfare of the membership and protecting Association property. The Committee will make regular periodic inspections of the community including the Amenity Center and other common areas to ensure components are properly working and safe. As modifications are made to the traffic and transportation systems serving Covered Bridge, the Committee will keep abreast of actions to be taken (or proposed to be taken) and will keep the Board of Directors and the Association membership informed by working with other Association committees.

I am interested in being a member and chairperson of this committee.

Name _____

Address _____

Phone _____

E-mail _____

Please complete and return this form to:

Covered Bridge POA

P.O. Box 92649

Austin, Texas 78709

Fax: 288-2389